

School Finance Advisory Committee Meeting

Monday, June 11, 2007

Subject / Name	Issue	Suggestions / Resolution
Minutes Review	No corrections were made to the minutes. Minutes approved.	
Charter School Funding	<p>Greg Miller with Challenge Charter School spoke about his concern that he is maintaining two attendance databases through February of each fiscal year. They have to maintain an estimated counts database through February since Charter's were paid off estimated counts through February. But they also have to maintain their regular attendance database so that they are paid of the most current numbers once ADE is prepared to pay them off ADM. Because of problems with SAIS, they had to be funded off estimated counts through February.</p> <p>Estimated count was implemented to put into operation the fact that charter schools were to be paid off of current year, rather than prior year, in accordance with ARS.</p> <p>Gary Bae stated that for an ongoing process, it is a lot of extra work to have to submit an enrollment list for each year considering you already have a predictable cash flow for operations already in place for more than one year.</p> <p>Phil recommended we begin a subcommittee to research this and come up with some recommendations.</p>	<ul style="list-style-type: none"> Greg, Gary, Mary, Teddy agreed. Phil appointed Rose committee chair. Jill will work with subcommittee to set-up meetings.
12 vs. 10 APOR Payments	Bonnie wasn't able to get to this.	<ul style="list-style-type: none"> Bonnie will get Jill the information on how much the state gains in interest from not making district payments in August and November and Jill will send it out to the SFAC by email when she receives it from Bonnie.
Dollar Figure on Removing Absence Approval	Bonnie wasn't able to get to this.	<ul style="list-style-type: none"> Bonnie will follow up and get a dollar figure on removing the absence approval. Jill will email this information to the SFAC when she receives it from Bonnie.
December Budget Revision – technical correction of <\$1000	The budget revision item did not get on anyone's legislative agenda this year. We will work to get it on someone's agenda for next year.	

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Request for Revised Student Withdrawal Forms	<p>School Finance sees no reason why we cannot include the date and initial field on the form. SF is working to include this item as they update the withdrawal forms to include the summer withdrawal information.</p> <p>SF will take the presentation of withdrawal forms and run it by auditor general, attorney general and internal policy team and then possibly form an SFAC subcommittee based on information gathered. Members of the SFAC would like to see a student's entire enrollment history.</p>	
SDDI/SAIS Downtime	<p>Rose asked why SDDI has to be down during mid-month. Teddy explained that the only way that accurate numbers can be received is if input is shut-off. Other ADE departments are pulling numbers from SAIS before LEAs even have time to validate reports because of so much downtime.</p> <p>Teddy asked the SFAC what their recommended path would be. They asked for consistency. So long as they know what to expect each week then they can plan around it.</p> <p>Bob asked if a calendar that shows when the system was up and when it was down would be helpful to the LEAs to show to their auditors. The SFAC responded with a yes.</p> <p>Phil will speak with Janice about creating a subcommittee to include SFAC members, SF and IT. Rose, Kevin, Nancy and Gary volunteered for the subcommittee. Phil and Teddy will also be on the subcommittee.</p>	
FY08 Budgets	The legislature is still in session, so nothing is final at this point.	
Call to Audience	<p>Mary Gifford - Passing time, ASBCS needs more definition from ADE on this policy. First day absence policy, applies to continuing and pre-enrolled students. What is the definition of pre-enrolled? Also, what is different during that ten day window?</p> <p>M&O level of effort for determining SPED costs. USFR restricts SPED in 200 program series, however, there is the 420 component for SPED transportation. Sandy asks why we aren't looking at all program codes for. If it's SPED and we are required to breakout programs, then why doesn't ESS look at all program codes for special ed? SF will run this by ESS and audit.</p>	School Finance will resurrect Concurrency legislation and present it to Superintendent Horne for his FY09 legislative agenda.

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Next Meeting	Tuesday, August 21, 2007	Arizona State Capitol Executive Tower Building 2nd Floor Conference Room 1700 West Washington Phoenix, AZ 85007
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Action Items / Commitments	
Bonnie Betz	<ul style="list-style-type: none"> Bonnie will get Jill the information on how much the state gains in interest from not making district payments in August and November and Jill will send it out to the SFAC by email when she receives it from Bonnie. Bonnie will follow up and get a dollar figure on removing the absence approval. Jill will email this information to the SFAC when she receives it from Bonnie. Bonnie will look into sending out the first letter to only those LEAs that are over-expended.
Teddy Dumlao, Lyle Friesen & Phil Williams	<ul style="list-style-type: none"> School Finance will resurrect Concurrency legislation for Horne.
Charter School Funding Subcommittee	<ul style="list-style-type: none"> Greg, Karen, Gary, Mary, Teddy agreed. Phil appointed Rose committee chair. Jill will work with subcommittee to set-up meetings.

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Members in Attendance

Members			ADE Staff
Gary Bae	Nancy McFarland	Kerri Porter	Bob Dohm
Angela Germinaro	Karen Mejia	Rose Whelihan	Teddy Dumlao
Mary Gifford	Greg Miller	Sandy Wilkins	Dolores Gerritse
Lucia Marrufo	Montie Morris	George Zeigler	Jill Heikkila
			Fred Salazar
			Phil Williams
Special Guest: Senator John Huppenthal (Majority Whip)			

Acronyms

AASBO	Arizona Association of School Business Officials	M&O	Maintenance and Operation Fund
ADE	Arizona Department of Education	NAVIT	Northern Arizona Vocation Institute of Technology
ADM	Average Daily Membership	RTC	Regional Training Center
AFR	Annual Financial Reports	SAN	Storage Area Network
AG	Auditor General	SDAR	Student Detail Activity Report
CCD	Common Core Data	SDER	School District Employee Report
CEC	Certificate of Education Convenience	SF	School Finance
CSF	Classroom Site Fund	SFAC	School Finance Advisory Committee
EVIT	East Valley Institute of Technology	SFB	School Finance Board
IRR	Instructions for Required Reports	SMS	Student Management System
JTED	Joint Technological Education District	USFR	Uniform System of Financial Records
LEA	Local Education Agency		